AGENDA ITEM
CA 8

Travel Approval Form

Department: Sheriff's Office

Event Name: CyberCrime Investigation

Location: Denton, TX

Event Dates: 11.30.26 - 12.4.26

Purpose:

- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

8.24.2026

Name of Attendees:

Andrea Jones
Abigail Arevalo
Jocelyn Trejo
Dominique Anderson

Required Documents Checklist:

**** Same-Day Travel - Commissioners Court Approval is not required ****

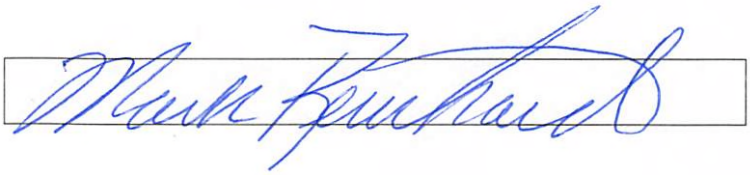
Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



Approved in CC on 9/11/2023

Johnson County Sheriff's Office
Training Request

Name: Abigail Arevalo
Rank: Detective Date: 8/4/2026
Course Name: Cybercrime Investigation
Course Date: 11/30-12/4

Course Tuition: $200.00 Hotel Cost: _____

Per Diem: _____ Total Cost: _____

Is Course TCOLE Accredited? Y N
Will training be reported by Host? Y N

This Training / Seminar is necessary for the following reasons:
_____Required continuing education X Job training
X Improve work performance _____Required certification

Host Agency: Denton Police Department
Host Address: 719 E Hickory St
Host City: Denton
Host State: TX
Host Zip Code: 76205
Host Phone: 940-349-8181

Hotel: _____ Hotel Check In Date: _____
Hotel Address: _____
Hotel City: _____ Hotel Check Out Date: _____
Hotel State: _____
Hotel Zip Code: _____
Hotel Phone: _____

Approvals

Training Coordinator: ~~Dr.~~ Anna Goodloe, PhD Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ ✓ Approved
_____ Disapproved Initials KB Date 8/4/26
Justification (Required): _____

Lieutenant: _____ _____ Approved
_____ Disapproved Initials _____ Date _____
Comments: _____

Captain: _____ _____ Approved
_____ Disapproved Initials _____ Date _____
Comments: _____

Chief: _____ ✓ Approved
_____ Disapproved Initials _____ Date 8-4-26
Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Andrea Jones
Rank: Detective Date: 08/04/2026
Course Name: Cybercrime Investigation
Course Date: November 30-December 4, 2026

Course Tuition: $200.00 Hotel Cost: $98.84 a night

Per Diem: _____ Total Cost: $646.75

Is Course TCOLE Accredited? ✓ N
Will training be reported by Host? ✓ N

This Training / Seminar is necessary for the following reasons:
_____ Required continuing education
X Improve work performance
X Job training
_____ Required certification

Host Agency: Denton Police Dept.
Host Address. 714 E Hickory St
Host City: Dention
Host State: TX
Host Zip Code: 76205
Host Phone: _____

Hotel: Holiday Inn Express & Suites Denton South
Hotel Address: 3180 S Interstate E
Hotel City: Denton
Hotel State: TX
Hotel Zip Code: 76210
Hotel Phone: 866-246-8018

Hotel Check In Date: 11/29/2026
Hotel Check Out Date: 12/04/2026

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ ✓ Approved
_____ Disapproved Initials KB Date 8/4/24

Justification (Required): _____

Lieutenant: _____ _____ Approved
_____ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ ✓ Approved
_____ Disapproved Initials DR Date 8/4/26

Comments: _____

Chief: _____ ✓ Approved
_____ Disapproved Initials _____ Date 8-4-26

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Dominique Anderson
Rank: Detective Date: 8/4/2026
Course Name: CyberCrime Investigation #3210
Course Date: November 30 - December 4
Course Tuition: $200
Is Course TCOLE Accredited? Y N
Will training be reported by Host? Y N

This Training / Seminar is necessary for the following reasons:
_____ Required continuing education Yes Job training
Yes Improve work performance _____ Required certification

Host Agency: Denton Police Department
Host Address: 719 E Hickory St
Host City: Denton
Host State: TX
Host Zip Code: 76205
Host Phone: 940-349-8695

Have You Registered? Y N

Hotel: Holiday Inn Express & Suites
Hotel Address: 3180 S Interstate 35 E
Hotel City: Denton
Hotel State: TX
Hotel Zip Code: 76205
Hotel Phone: 940-205-5100

Hotel Check In Date: November 29th
Hotel Check Out Date: December 4th

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD

Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: _____ ✓ Approved
_____ Disapproved Initials KB Date 8/4/26

Justification (Required): _____

Lieutenant: _____ _____ Approved
_____ Disapproved Initials _____ Date _____

Comments: _____

Captain: _____ ✓ Approved
_____ Disapproved Initials DR Date 8-4-26

Comments: _____

Chief: _____ ✓ Approved
_____ Disapproved Initials _____ Date 8-4-26

Comments: _____

Johnson County Sheriff's Office
Training Request

Name: Jocelyn Trejo
Rank: Detective Date: 8/4/2026
Course Name: CyberCrime Investigation #3210
Course Date: November 30 - December 4
Course Tuition: $200
Is Course TCOLE Accredited? Y N
Will training be reported by Host? Y N

This Training / Seminar is necessary for the following reasons:
_____ Required continuing education
Yes Improve work performance
Yes Job training
_____ Required certification

Host Agency: Denton Police Department
Host Address: 719 E Hickory St
Host City: Denton
Host State: TX
Host Zip Code: 76205
Host Phone: 940-349-8695

Have You Registered? Y N

Hotel: Holiday Inn Express & Suites
Hotel Address: 3180 S Interstate 35 E
Hotel City: Denton
Hotel State: TX
Hotel Zip Code: 76205
Hotel Phone: 940-205-5100

Hotel Check In Date: November 29th
Hotel Check Out Date: December 4th

Approvals

Training Coordinator: Dr. Anna Goodloe, PhD
Budget Available: Y N
CC Agenda Submitted: Y N N/A

Sergeant: [signature] ✓ Approved
_____ Disapproved Initials KB Date 8/4/26
Justification (Required): _____

Lieutenant: _____ _____ Approved
_____ Disapproved Initials _____ Date _____
Comments: _____

Captain: [signature] ✓ Approved
_____ Disapproved Initials DR Date 8-4-26
Comments: _____

Chief: [signature] ✓ Approved
_____ Disapproved Initials M Date 8-4-26
Comments: _____

TEXAS POLICE TRAINERS LLC
In partnership with iSecure Ops



CYBERCRIME INVESTIGATION CERTIFICATION COURSE (#3210)

40-HOUR ADVANCED DIGITAL INVESTIGATIONS TRAINING FOR TEXAS LAW ENFORCEMENT PROFESSIONALS

COURSE OVERVIEW: This intensive 40-hour certification course prepares Texas law enforcement professionals to investigate cyber-enabled crimes, preserve digital evidence, conduct lawful online investigations, and respond to modern cyber threats.

THE CRIME SCENE IS NO LONGER PHYSICAL. **IT'S DIGITAL.**

WHY THIS TRAINING MATTERS

Cybercrime continues to impact Texas communities, schools, businesses, and government agencies at an unprecedented rate. From online fraud and financial crimes to child exploitation and digital evidence recovery, law enforcement professionals must be prepared to investigate technology-driven crimes effectively and lawfully.

PARTICIPANTS WILL LEARN HOW TO:

- Investigate cyber-enabled crimes
- Preserve and analyze digital evidence
- Conduct lawful online investigations
- Trace digital activity and online threats
- Identify hidden evidence on electronic devices
- Prepare cybercrime cases for prosecution
- Testify confidently in court regarding digital evidence

TOPICS COVERED

DIGITAL INVESTIGATIONS
- Overview of Cybercrime
- Computer Basics
- Internet Investigations
- Internet Applications
- Types of Evidence
- Interpreting Your Evidence
- Forensics Report Review
- Practical Exercise

LEGAL & INVESTIGATIVE PROCEDURES
- Where Your Case Begins & What You Do Next
- Legal Access to Evidence
- What We Can Ask For & How to Get It
- Liabilities Associated with Evidence

INTERVIEWING & CASE DEVELOPMENT
- Interviewing Complainants
- Interviewing Witnesses
- Interviewing Suspects
- Investigative Process Mechanics
- Community Service Programs (NetSmartz, PSAs)

EMERGING THREATS
- Get to Know Your Resources for Forensics Examinations
- Emerging Technical Trends

TRAINING HIGHLIGHTS

HANDS-ON PRACTICAL EXERCISES | LAW ENFORCEMENT FOCUSED | INSTRUCTOR-LED

COURSE INFORMATION

HOSTING AGENCY:
Denton Police Department

TRAINING LOCATION:
Denton Public Safety Training Center - 719 E Hickory St, Denton, TX 76205

DATE:
November 30-December 4, 2026

TIME:
8:00 AM - 5:00 PM

LENGTH OF COURSE:
40 Hours
(TCOLE hours reported by CLEAT)

COST:
$200.00

STUDENT EQUIPMENT:
Laptop required

REGISTER TODAY!

ADVANCE REGISTRATION REQUIRED

CLICK HERE TO REGISTER:

https://texaspolicetrainers.com/?p=52972

HOTEL INFORMATION

Holiday Inn Express & Suites
Denton South
3180 S Interstate 35 E,
Denton, Texas 76210

Make your reservation through Texas Police Trainers to receive our corporate discount

512-766-0659 | texaspolicetrainers@yahoo.com | www.texaspolicetrainers.com

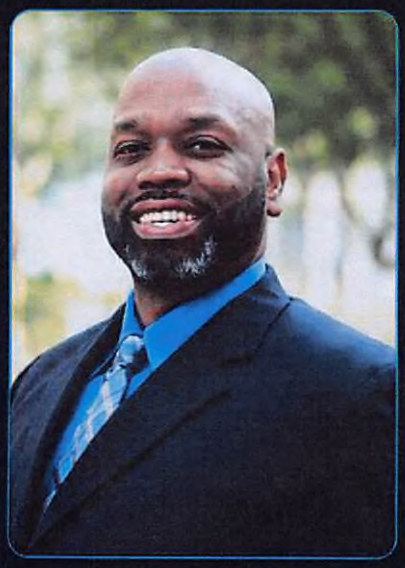
TEXAS POLICE TRAINERS LLC
In partnership with iSecure Ops



INSTRUCTOR BIO

CYBERCRIME INVESTIGATION CERTIFICATION (#3210)

THE CRIME SCENE IS NO LONGER PHYSICAL. **IT'S DIGITAL.**



SEAN FORD

Cybersecurity Consultant | TCOLE Instructor

- TCOLE INSTRUCTOR
- MASTER PEACE OFFICER
- BS IN COMPUTER INFORMATION SYSTEMS
- CYBERSECURITY CONSULTANT

Sean M. Ford is an experienced cybersecurity consultant with over 20 years of IT expertise and 8 years specializing in cybersecurity, cybercrime, IT infrastructure, and technical training. Currently, Sean leads cybersecurity initiatives at iSecure Ops, offering strategic solutions to safeguard organizations' digital assets and mitigate cybersecurity risks. His broad experience includes working with prominent organizations such as Chevron and Walmart, where he honed his skills in managing complex IT systems and responding to emerging cyber threats.

Sean is also a licensed peace officer with 9 years of experience employed with the Harris County Sheriff's Office. Sean is certified as a TCOLE Instructor and holds a Master Peace Officer Proficiency Certification. He also has a Bachelor of Science in Computer Information Systems and is pursuing a Master of Science in Criminal Justice with a concentration in Cybercrime Investigations and Cybersecurity. Sean is also a member of InfraGard and the Information Systems Security Association.

WHY TRAIN WITH SEAN FORD

- 20+ years of IT experience
- 8 years specializing in cybersecurity and cybercrime
- Leads cybersecurity initiatives at iSecure Ops
- Law enforcement perspective and real-world investigative insight
- Blends technical expertise with instructor-led practical training

TCOLE CYBERCRIME INVESTIGATION CERTIFICATION

INVEST IN YOUR FUTURE.
LEAD IN THE DIGITAL AGE.

Join a growing network of Texas law enforcement professionals equipped with the skills, knowledge, and certifications needed to investigate and combat cybercrime effectively.

512-766-0659 | texaspolicetrainers@yahoo.com | www.texaspolicetrainers.com

TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at travel@johnsoncountytx.org

DATE: 08/04/2026 DEPARTMENT: Sheriff's Office

PERSON SENDING REQUEST: Tara Raby EXT: 3503

Person (s) Name Attending:

1. Jocelyn Trejo	Share a room
2. Dominique Anderson	
3. Andrea Jones	Share a room
4. Abigail Arevalo	
5.	
6.	

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

Function Attending: CyberCrime Investigations #3210

Hotel Name: Holiday Inn Express & Suites		
Hotel Address: 3180 S Interstate 35 E		
City: Denton	State: TX	Zip: 76205
Hotel Phone# 940-205-5111		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website: www.texaspolicetrainers.com		
How many rooms needed: 2		
Date of Check In: 11/29/26	**Date of Check Out:** 12/4/26	

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.

Revised 2.12.2024

Tara Raby

From: Holiday Inn Express <HolidayInnExpress@tx.ihg.com>
Sent: Tuesday, August 4, 2026 1:22 PM
To: Purchasing Travel
Subject: Your reservation at Holiday Inn Express & Suites Denton South is confirmed. #67497994 - 29 Nov 2026

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Web Version

Join IHG One Rewards for free today. **SIGN UP ›**

Jocelyn, your reservation is confirmed!

Confirmation #67497994



Holiday Inn Express & Suites Denton South

Address:	**3180 S Interstate 35 E,** **Denton, TX 76210 United States**
Front Desk:	**19402055100**
Email:	**hie.dentons@gmail.com**

Dates	29 Nov 2026 - 4 Dec 2026 Check in 3:00 pm / Check out 11:00 am
Reservation	1 Room, 2 Adults Jocelyn Trejo, Primary
Room details	2 Queen Standard
Rate	IHGbe 14 5

Summary of charges

5 nights stay	500.19 USD
Additional charges	5.00 USD
Taxes	86.52 USD
***Total charges**	**591.71 USD**

Modify or cancel reservation

Description of taxes and additional charges: 17.3% per night not included in rate effective 29 November, 2026 through 4 December, 2026.
1% per night not included in rate effective 29 November, 2026 through 4 December, 2026.

Early departure fee: 50.00 USD

Any add-on selections will appear as a separate charge on your hotel invoice. Only room upgrade charges will be combined with the room rate. All other purchases will be invoiced separately at the hotel.

Cancellations & other policies: See Additional Hotel Information section below.

Estimated points to be earned **5,002**

Not a member? **Sign Up**

Where have you seen us?

Tell us how did you discover IHG hotels & Resorts when planning this trip? Your feedback helps us improve how we reach new guests.

TAKE SURVEY

Complete your trip

Manage stay requests

Room on higher floor, extra pillows...

Set preferences

Pet policy

No pets allowed with the exception of guide dogs and service animals .

Weapon Policy

This hotel does not allow any guns on its premises. This prohibition includes concealed and openly carried handguns.

Tours & Activities

Book a tour, restaurant and more

View activities

Tara Raby

From: Holiday Inn Express <HolidayInnExpress@tx.ihg.com>
Sent: Wednesday, August 5, 2026 8:34 AM
To: Purchasing Travel
Subject: Your reservation at Holiday Inn Express & Suites Denton South has been modified. #23234871 - 29 Nov 2026

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Web Version

Join IHG One Rewards for free today. **SIGN UP ›**

Andrea, your reservation has been modified.

Confirmation #23234871



Holiday Inn Express & Suites Denton South

Address:	**3180 S Interstate 35 E,** **Denton, TX 76210 United States**
Front Desk:	**19402055100**
Email:	**hie.dentons@gmail.com**

Dates	29 Nov 2026 - 4 Dec 2026 Check in 3:00 pm / Check out 11:00 am
Reservation	1 Room, 1 Adult Andrea Jones, Primary
Room details	2 Queen Standard
Rate	IHGbe 14 5

Summary of charges

5 nights stay	542.94 USD
Additional charges	5.43 USD
Taxes	93.92 USD
***Total charges**	**642.29 USD**

Modify or cancel reservation

Description of taxes and additional charges: 17.3% per night not included in rate effective 29 November, 2026 through 4 December, 2026.
1% per night not included in rate effective 29 November, 2026 through 4 December, 2026.

Early departure fee: 50.00 USD

Any add-on selections will appear as a separate charge on your hotel invoice. Only room upgrade charges will be combined with the room rate. All other purchases will be invoiced separately at the hotel.

Cancellations & other policies: See Additional Hotel Information section below.

Estimated points to be earned **5,430**

Not a member? **Sign Up**

Complete your trip

Manage stay requests
Room on higher floor, extra pillows...
Set preferences

Pet policy
No pets allowed with the exception of guide dogs and service animals .

Weapon Policy
This hotel does not allow any guns on its premises. This prohibition includes concealed and openly carried handguns.

Tours & Activities
Book a tour, restaurant and more
View activities

Restaurants
Find places to eat during your stay
View hotel dining
View nearby restaurants